



FINANCIAL PLANNING COMMITTEE

MEETING MINUTES

Thursday, January 30, 2014
Selectmen's Meeting Room

Present:

Jason Perreault
Michael Hodge
David DeVries
Roger Leland
Richard Smith
Heidi Bourque-Gleason

Also Present:

John Coderre, Town Administrator
Dan Nason, Town DPW Director

Meeting convened at 7:18pm by Chairman Perreault.

Approval of Meeting Minutes

January 16 2014 regular meeting - Motion to approve (DeVries) was seconded (Leland) and passed 6-0.

Review of Public Works Capital Requests

DPW Director Nason first presented an update on the progress of public works master plans and studies: water system master plan; evaluation of need for a water treatment plant at Brigham Street; pavement management plan; and DPW garage feasibility study. A lengthy discussion ensued, touching upon various aspects of the plans, including:

- Capital and operational costs for wells and water treatment v. purchase of MWRA water.
- Increased cost to comply with more stringent environmental regulations.
- Coordination of roadway repair with work planned for underlying water/sewer mains.
- Filing accurate roadway documentation with the state to secure maximum Chapter 90 funding.
- Priority of paving/repairing main roads v. neighborhood roads.

The water and pavement plans will each be the subject of a separate meeting to review the detailed findings of those studies and the associated FY15 capital requests.

Next, Mr. Nason reviewed FY15 capital requests for the DPW Highway/Parks/Cemetery division:

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|--|------------|
| • Dump Truck w/ Spreader and Plow | \$ 195,000 |
| • Wing Mower | \$ 55,000 |
| • All-Purpose Tractor | \$ 55,000 |
| • Mini Excavator | \$ 70,000 |
| • Church Street Culvert Replacement (design) | \$ 120,000 |
| • Otis Street Culvert Replacement (design) | \$ 110,000 |

The first three items are replacement of older equipment that is reaching end of useful life as expected per function, frequency of use, and working conditions. The mini excavator is a new piece of equipment needed for use in tight cemetery and roadway projects.

The two culvert projects are new items in the capital plan. The FY15 design components will be followed with construction projects estimated at \$1.1M each. The Church Street project was affirmed to be the Town's responsibility after MADOT declined to address it during the recent Route 20 downtown traffic improvements. The need for the Otis Street project was identified when the culvert was inspected during the recent sewer expansion in that area. Ms. Bourque-Gleason expressed concern there might be other similar structures in Town that may be deteriorating and need to be inspected. Mr. Nason and Mr. Coderre agreed follow up on this.

Mr. Hodge left the meeting at 9:03pm.

Next Meeting Date and Committee Meeting Schedule

Next two meetings are Thu Feb 13 and Thu Feb 20. DPW Director Dan Nason and consultants will present results of studies of water/sewer and roadways/pavement.

Any other business to come before the Committee

None.

Meeting adjourned at 9:08pm.

Respectfully submitted,

Jason Perreault
Chairman